



The Endorsed Minutes of the sixtieth meeting of the Governing Board, held on Friday 14 December 2018 from 08.30 – 15.30 in the Koopman Room (IFLA offices), Koninklijke Bibliotheek, Prins Willem-Alexanderhof 5, The Hague, Netherlands

Present:

Members: Glòria Pérez-Salmerón (President, Chair); Christine Mackenzie (President-elect); Barbara Lison (Treasurer); Antonia Arahova; Huanwen Cheng; Michael Dowling; Marwa El Sahn; Ágnes Hajdu Barát; Patrick Losinski; Vicki McDonald; Torbjörn Nilsson; Victoria Okojie; Knud Schulz; Sueli Mara Soares Pinto Ferreira; Raissa Teodori; Maja Žumer.

Staff: Gerald Leitner, IFLA Secretary General (SG); Helen Mandl, Deputy Secretary General & Director Member Services (DMS); Stephen Wyber, Manager Policy & Advocacy (MPA); Esther Doria, Project Coordination Assistant (minutes).

Welcome and apologies

The President opened the meeting and welcomed all.

There were apologies from Viviana Quiñones, Ann Okerson and Victoria Owen.

1. General business

1.1 Adoption of agenda

The agenda was adopted.

1.2 Adoption of the minutes

1.2.1 Minutes of the meeting on 23 and 30 August 2018 inclusive closed sessions

The Minutes of the meeting on 23 and 30 August 2018 inclusive closed sessions were accepted.

Resolution: The Governing Board accepted the minutes inclusive closed sessions as a true and accurate record of the fifty-ninth meeting of the Governing Board held on 23 and 30 August 2018, in Kuala Lumpur, Malaysia, for signing by the President.

1.2.2 Minutes of the meeting on 23 and 30 August 2018

The Minutes of the meeting on 23 and 30 August 2018 were accepted.

Resolution: The Governing Board accepted the minutes as a true and accurate record of the fifty-ninth meeting of the Governing Board held on 23 and 30 August 2018, in Kuala Lumpur, Malaysia, for signing by the President.

1.3* Resolutions agreed since last meeting, to be read into the Minutes

The following resolutions were agreed since the last meeting and are recorded in the minutes of this meeting:

Santiago Declaration on Libraries, Access to Information and Development in Latin America and the Caribbean

In the light of the success of the Lyon Declaration (2014) and the Cape Town Declaration (2015), libraries in Latin America and the Caribbean sought to deliver a text that would both

highlight the importance of our institutions from a regional perspective, and provide a point around which the field could rally. A draft was prepared in coordination with IFLA Headquarters and the library of the UN Economic Commission for Latin America and the Caribbean, and presented at a side event at the second meeting of the countries of Latin America and the Caribbean on Sustainable Development in April 2018. Following further rounds of comments and consultation led by the LAC regional section, the declaration was closed in September, and a call put out for signatories.

Resolution: The Executive Committee, on behalf of the Governing Board, took note of the Santiago Declaration on Libraries, Access to Information and Development.

Memorandum of Understanding with EIFL

EIFL has requested the involvement of IFLA staff to work together to create and pilot a Training of Trainers curriculum for training on topics of community needs assessment, performance and outcomes measurement and evaluation. The work will allow each party to test material and learn from experiences during two planned training events, one in Kenya in November 2018 and another in Namibia in May 2019. It will also provide each party with the outcome of a Trainers' Manual for future use, adaptation or amendment.

Memorandum of Understanding with ILN

The International Librarians Network peer mentoring program was a facilitated program aimed at helping librarians develop international networks which operated from 2013 to 2016. The program is winding up and had some leftover funding which they wished to give to IFLA for the provision of 2 x EUR1,000 conference grants in 2019. The grants will only be available in 2019 and will be called the International Librarians Network IFLA WLIC Attendance Grant. The call and application assessment process will be undertaken by IFLA in line with other grants.

Resolution: The Governing Board noted the Memorandums of Understanding signed with EIFL and the International Librarians Network.

1.4 Matters arising not elsewhere on the agenda

1.4.1 From the minutes of 23 and 30 August 2018

There were no matters arising from the minutes of 23 and 30 August 2018.

1.4.2 From the Executive Committee

The Executive Committee met the previous day. The GB agenda was discussed, and as the agenda is very long it was decided to recommend that agenda items for information would not be discussed unless there were any questions from GB members, to ensure there will be more time available for discussing important agenda items.

The EC discussed the SDG Book Club proposal, the draft annex to the 2016 Statement on Public Lending Right, the IFLA Risk Register, and IFLA Representation on external committees. The Secretary General reported on SIGL, and on Staff and Office developments. The EC decided to discuss the IFLA Strategy Development during the Governing Board meeting.

Resolution: The Governing Board noted the report of the Executive Committee.

2. Strategic matters

2.1 Advocacy

2.1.1 Overview of advocacy activities since last meeting

IFLA's overall advocacy work focuses on making information available, ensuring that libraries are seen as partners in development, promoting an open information infrastructure, empowering library users, and safeguarding cultural heritage.

IFLA continues to lead engagement at the international level for libraries, and to provide materials and other support to libraries and library associations in order to pursue their goals nationally.

Resolution: The Governing Board noted progress of the advocacy activities.

2.1.2* President's programme

The President's activities since the last GB meeting in August have continued to focus on her presidential program. She participated in the following events:

- 6th Art Information Seminar: Art, Culture and Information- a perspective of Agenda 2030, hosted on 24 and 25 of September 2018 at Instituto Cervantes of Rio de Janeiro, Brazil.
- I Information Colloquium of the Interinstitutional Committee for Informational and Librarian Cooperation (I Colóquio de Informação do Comitê Interinstitucional de Cooperação Informacional e Bibliotecária) (CICIB). Library matters and Fake News, hosted on 26 September 2018 at the University of Brasília (UnB), Brazil.
- On the following day, she participated in the General Council Meeting of the Brazilian Institute of Information in Science and Technology (Instituto Brasileiro de Informação em Ciência e Tecnologia – IBICT) under Brazil's Ministry of Science, Technology and Innovation, where she is a Counsellor since 2015.
- Shanghai International Library Forum (SILF2018). The 9th Shanghai International Library Forum. The theme of the forum was "Library for All: Towards a Smarter and Inclusive Society" held on 17 – 19 of October, 2018 at the Shanghai Library, China. She delivered a keynote speech about IFLA and her program "Libraries as Motors for Change".
- 1st China-CEEC (Central and Eastern European Countries) Curators' Forum of Libraries Union Library: Cooperation - Network – Share. Held on 19 – 22 of October, 2018 in Hangzhou, China. She delivered a Keynote speech on 19 October talking about the IFLA Global Vision: "building a Library spirit of collaboration".
- XVI International Conference on University Libraries (CIBU2018). A contribution of the library to the success in the plans of the institutions of higher education and research. Held on 24 – 26 October 2018 at the Auditorium Alfonso Caso, UNAM (Universidad Nacional Autónoma de México), Mexico City, Mexico. She delivered a keynote Lecture at the Conference: "The University Library as a driving force for change: A Global Vision".
- Foro Agenda 2030: Las bibliotecas y la información en la transformación de México, on the 25 of October in the UNAM, Mexico, giving a keynote Lecture regarding Libraries and SDG's.

- Breakfast-Meeting with 15 Directors of Private University Libraries of Mexico, a 3 hours talk about IFLA and the convenience to become members, on 27th October 2018.
- Lunch-Meeting with Library representatives, on 27th October 2018.
- Preparation of IFLA Strategy planning at Bill & Melinda Gates Foundation, Seattle, USA on 7-9 of November 2018.
- VII Saint Petersburg International Cultural Forum Information. Society. Development: international ties of the libraries, held on 15 – 17 of November 2018 in St. Petersburg, Russian Federation. Together with IFLA Secretary General, Gerald Leitner and Manager, Policy and Advocacy, Stephen Wyber a lecture was prepared that she gave in the Presidential Library of Russia: “Reading in the Digital Age: a time of optimism”.
- FESABID Cluster in action. University Libraries in the Digital Environment, on 23rd November at IE Business School Library, Madrid, Spain.
- IX Spanish Public Libraries Congress, Public libraries: Professionals for all ages. Held in the Riojaforum of Logroño on November on 28-30 November in Logroño, La Rioja, Spain.

In addition, the President participated virtually in several events by sending recorded videos of greetings, congratulations, and addresses as IFLA’s President to Associations and Libraries, encouraging the library community of the following countries: Argentina, Chile, Croatia, Estonia, Guatemala, Kazakhstan, Spain, Mexico, Nicaragua, Paraguay, Peru and Russia.

The President informed the GB that the President’s meeting will take place on 22-24 May 2019 in Buenos Aires, Argentina. On the 22th of May a Ministers Forum is planned. Invitations from the Secretary of Culture from Argentina have already been sent out. The President’s meeting will take place on the 23th of May. On 24 May work will be done with representatives of the Library Community.

Resolution: The Governing Board noted the President’s programme.

2.1.3* President-elect’s programme

The President-elect reported the following representation from September until December 2018:

- Pacific Libraries Network Convening, 17 – 19 September, Brisbane, Australia
- Life after LIFE: New Horizons for the Municipal Libraries in Turkey, 2 -4 October, Antalya, Turkey. This was the final convening for the Turkish Libraries for Everyone program and was held in Antalya Turkey 2 - 4 October.
- Indonesian Library Association Congress 9 – 11 October, Surabaya, Indonesia. The theme of the 16th Indonesia Library Association National Congress was Transforming the Library, Transforming the Society.
- Think Global Act Local: SDG Symposium for the GLAM sector, 30 October, Newcastle, Australia.
- IFLA Strategic Framework Pre planning workshop, 7 – 10 November, Seattle, USA.
- Philippine Librarians Association Inc (PLAI) conference, 20 – 22 November, Manila, Philippines.

The theme of the conference was Connected Actions, Collective Vision: Libraries transforming society. She delivered the keynote, and provided a global context for the

congress by talking firstly about the United Nations 2030 Agenda and IFLA's International Advocacy Program, and the Global Vision project which has provided a global vision for libraries.

- 2018 RAILS Conference, 29 November, Melbourne Australia.

Resolution: The Governing Board noted the President-elect's programme.

2.1.4* Governing Board members reports on official representation

Antonia Arahova represented IFLA at the following events :

- She promoted IFLA WLIC 2019 in The "Library Visits" event organized by The Greek Librarians Association in October 5th, at The National Documentation Center.
- She promoted the IFLA WLIC 2019 at the Frankfurter Buchmesse (Frankfurt International Book Fair).
- "Libraries and Media Literacy", an international symposium held by the Organizing Committee for the Support of Libraries (Επιτροπή Ενίσχυσης Βιβλιοθηκών) on Saturday, 1 December 2018. The event took place at the Athens Concert Hall, venue of IFLA WLIC 2019. At the symposium, speakers from Germany, USA, Spain, Finland and Greece were invited to present and speak on topics concerning media education and the role of libraries in addressing misinformation.

Huanwen Cheng was invited as a member of the IFLA Governing Board to give presentations, chair meetings and give speeches since last September as follows:

- He gave a presentation on the topic of Ten Innovations in Changing the Process of Chinese Public Libraries in the 21th Century at the first plenary session of the 9th Shanghai International Library Forum in 17-19 October 2018, Shanghai Library, Shanghai, China.
- He chaired the Roundtable Panel I: How Can Libraries Promote the UN 2030 Sustainable Development Goals at The first China-CEEC (Central and Eastern Europe Country Curators' Forum of Libraries Union in 19-22 October 2018, Hangzhou City Library, Hangzhou, China.
- He gave a presentation on the topic of the Value and Mission of University Library at the first General Session of The International Conference on User-oriented Information Services & The 4th International Forum on Cooperation and Sharing of Library Resources for East Asian Studies on 24-25 October 2018, Peking University, Beijing, China.
- He was requested by the National Library and Archives of Iran and ILISA (Iranian Library and Information Science Association) to work out and sent them a short clip (a 2-minute movie) of his voice and viewpoint about the I-Bulletin and The Congress of Library and Information Science of Iran in mid-November 2018, which was broadcasted to Iranian librarians and experts during the Congress.

Marwa El Sahn represented IFLA at the following events :

- The annual conference of the Egyptian Library Association (ELA) in Cairo, 8-10 July 2018, as an official representative of IFLA in the opening session.
- The national Global Vision workshop as table facilitator.

Ágnes Hajdu Barát participated and took lectures in the following events:

- "Role of Libraries and Librarians in the Changing Society" -Tertiary

Ages University, ELTE PPK, Budapest, 17 October 2018.

- “Roles, Possibilities of the Association of Hungarian Librarians in the Preservation of Cultural Heritage. - Meeting and Representing of Hungarian Librarians from all over the World, Hungarian Parliament, Budapest, 6-7 November 2018.

Barbara Lison represented IFLA at the following events:

- Archangelsk, Foresight Workshop of Regional Library.
- Bremen, Meeting of DBV-Advisory Board.
- Taipeh, Conference on Library Modern Development.

Victoria Owen represented IFLA at the IFLA-IPA meeting, on the WIPO ABC Board, and at the WIPO Standing Committee on Copyright and Related Rights:

- IFLA-IPA meeting: The University of Toronto hosted the September 19, 2018 IFLA-IPA meeting. It was IFLA’s turn to produce the minutes and Stephen Wyber submitted a draft version.
- WIPO ABC:
She participated in a teleconference meeting on October 19, 2018. Work on implementing Marrakesh continues. She presented IFLA’s Getting Started guide and informed the ABC Board about the workplan to for libraries to use Getting Started as a template for an FAQ guide for each version of national legislation. Discussion continues on the matter of a permanent seat for IFLA on the ABC Board.
- WIPO SCCR:
WIPO SCCR37 was held in Geneva Switzerland during the week of November 26-30, 2018. She attended on behalf of IFLA and the Canadian Federation of Library Associations. Work continues towards an instrument for library, archives and museums, and for work on an instrument for educational and research purposes. Dr Kenneth Crews presented a view of the instrument using a ‘typology’ approach and advanced the discussion on an instrument for libraries, archives and museums.

Sueli Mara Soares Pinto Ferreira was invited as a member of the IFLA Governing Board to give presentations, chair meetings and give speeches since last September as follows:

- She gave the keynote speech on the topic of "La visión global de la biblioteconomía según estudio de la IFLA" at the 60. Encuentro de Agentes de Bibliotecas y Bibliotecários del Mercosul "¡Bibliotecas en Marcha, agenda 2030 en acción", promoted by Biblioteca Pública de las Misiones. Posadas, Misiones, Argentina, Oct 22-23, 2018.
- She gave a presentation on the topic of “Las Biblioteca Pública en la Agenda 2030 y su aporte para el cumplimiento de los Objetivos de Desarrollo Sostenible” in the Jornadas Profesionales "La Biblioteca y sus Universos, Encuentro Internacional de Bibliotecarios y otros extraterrestres" proposed by Red Metropolitana de Bibliotecas with support of the Ministerio de Cultura y Patrimonio del Ecuador and the Secretaría de Cultura del Municipio del Distrito Metropolitano of Quito. This event was part of the Feria Internacional del Libro y Lectura (FIL) Quito, Ecuador. Nov. 14-16, 2018.

Torbjörn Nilsson represented the IFLA Governing Board at the Goteborg Book Fair.

“IFLA Global Vision versus The national library strategy” was the item on a programme at the Goteborg Book Fair, where he was a part of the panel.

Ann Okerson is the IFLA Liaison to the Offline Internet Consortium. They have engaged in various activities this year including being on the UNESCO update session at WLIC, a successful grant application to develop a platform for offline access to information, several community newsletters, and a virtual conference in September. They've created a draft governance document and will ask for official signatories in January.

Resolution: The Governing Board noted the reports from Governing Board members on official representation.

2.2 Strategic partnerships

2.2.1* Overview of Strategic Partners activities since last meeting

IFLA works closely with fellow cultural heritage associations in the context of the Blue Shield and WIPO, and with others in the Internet Governance, copyright, and local content fields.

A round of meetings with UNESCO contacts in January has highlighted the breadth of IFLA's cooperation with the organization, and opportunities to take this work further.

Indigenous languages has emerged as a new potential area for cooperation, and work with the Global Alliance of Partnerships for Media and Information Literacy (GAPMIL) remains strong in preparation for this year's Global Media and Information Literacy Week.

Resolution: The Governing Board noted the strategic partnership developments since August 2018.

2.2.2 SDG Book Club Proposal

The International Publishers Association (IPA) has invited IFLA to participate in an SDG Book Club initiative. This would involve identifying children's books in all UN languages around each of the SDGs, and then highlighting these on a monthly basis. It would be a partnership between IPA, IFLA, UN Publishing, and potentially other partners. Under the proposals, IFLA would have a key role in selecting books. This will require engagement from relevant IFLA Sections, as well as IFLA's Language Centres, in order to be manageable. The overall objective of the initiative is certainly attractive for IFLA. Given IFLA's intense engagement in the 2030 Agenda, and the obvious contribution of libraries to raising awareness both about the SDGs, and about the subjects they cover, it would be a good opportunity to profile our members' work.

At the same time, there are major questions around the proposal as currently on the table, notably concerning the selection of books (we likely cannot pick single winners), the target group (0-18 is very broad), and simply capacity (simply producing one book, in each language, for each of the SDGs would be 102 books, and so short- and long-lists a multiple of this). The project is expected to start in April 2019.

The proposal was discussed by the Executive Committee and the EC decided to go back to the partners with the following suggestions:

- That there should be a partnership including IPA, IFLA, UN Publishing and IBBY in selecting the books, and that each partner should take a turn in the selection process.
- That 3 books should be selected instead of 1.
- That the target group should be primary school age. (0-18 is very broad).
- That the UN will always announce the winners in a library.

Resolution: The Governing Board endorsed further discussion with the International Publishers Association in order to ensure that the planned initiative is feasible and results in a high-quality product.

2.3 Policy and Standards

2.3.1 Overview on Policy Developments

An annex to the IFLA statement on Public Lending Right, offering more support to libraries in countries where this is a fact of life, has been discussed by the Executive Committee.

A statement on censorship will be shared for approval shortly, given additional time needed for editing, and there is ongoing work on a statement on archiving rights and publicly identifiable information.

In the coming months, IFLA will also look at the potential for a statement around extended collective licensing, and a general statement on library cuts. We will also continue work on user-generated content.

Meanwhile, the IFLA statement on fake news has been used in presentations, and there are early discussions around following up on the statement on copyright literacy and copyright education with a survey on current library association practices in this area.

The beginning of the 25th anniversary year of the IFLA-UNESCO Public Library Manifesto provides an opportunity to work with the Public Libraries Section on the review.

Resolution: The Governing Board noted the Overview on Policy Developments.

2.3.2 Update on IFLA Linked Data and Namespaces

IFLA agreed to provide funding for the development of a metadata registry for IFLA technical standards. Work has begun on the preliminary stages of the project.

There is only one company working in this area and able to host the IFLA metadata registry – Metadata Management Associates (MMA). IFLA followed up with this company to make the necessary steps towards the establishment of a registry and the submission of existing technical standards into the registry system.

While IFLA staff can assist with administrative matters, the implementation of the project will require coordination from those working with and developing IFLA's technical standards. A small steering committee comprising Anders Cato, Chair of LidaTec, the Linked Data Sub-Committee and Joseph Hafner was established to work with IFLA staff on the project. GB Member Maja Zumer will act as an adviser as required. Helen Mandl reported that she and Anders Cato had a call with MMA the previous day, who have sent a draft contract, and it is expected that the contract and administrative part will be finalised in January 2019 and an implementation phase will start the end of January 2019.

Resolution: The Governing Board noted the progress of the work on IFLA Namespaces.

2.3.3 Statement on Open Access in Intergovernmental Organisations

In the light of concerns about the evolution of the United Nations' publishing operation, and in particular the fate of the UN Depository Library process, IFLA Headquarters has been working closely with the UN and Government Information and Official Publications Section to find means of making progress.

While the effort to support depository libraries continues, it has become clear that there is a trend among some intergovernmental organisations (IGOs) to centralise their publications behind a paywall, giving only very limited read-only access for free. This represents a backwards step, especially compared to other IGOs who are expanding open access. This

statement therefore clearly sets out the importance of meaningful open access, and underlines that – as in the case of national governments – IGOs should take appropriate steps to ensure that good quality publishing is adequately supported.

Resolution: The Governing Board approved the Statement on Open Access in Intergovernmental Organisations.

2.4 Planning

2.4.1 Strategic Direction 1 Libraries in Society

A revised draft of the toolkit for library associations looking to involve libraries in literacy strategies is out for consultation, and there is scope for a final workshop in early 2019 in order to complete this. IFLA also participated in the Global Alliance for Literacy Policy Forum in Mexico City, Mexico, on the invitation of UNESCO.

IFLA played an active role in Global Media and Information Literacy (MIL) Week 2018, and will look to maximise library representation through the upcoming elections to the Global Alliance for Partnerships for MIL (GAPMIL) International Steering Committee.

IFLA has also presented on the subject of fake news at the European Commission, published its statement on Fake News, and continues to work with partners to promote definitions of digital literacy and skills that incorporate media and information literacy.

The IFLA Trend Report Update was published at WLIC 2018. Before the end of the year, there will be additional communications around specific chapters.

The promotion of the IFLA calendar of events was discussed. It was noted that it is important to be informed of upcoming events well in advance. The IFLA calendar of events could be combined with important events taking place worldwide.

Resolution: The Governing Board noted the progress of Strategic Direction 1.

2.4.2 Strategic Direction 2 Information and Knowledge

IFLA continues to make the case for a full, modern and flexible set of exceptions and limitations to copyright, and continues to engage with the World Intellectual Property Organisation, the European Union and at national level in favour of better copyright laws, with welcome progress on all fronts.

Further progress in Marrakesh Treaty ratifications is underlining the need to focus on implementation. IFLA is also strengthening its focus on what makes for effective collective management, and reinvigorating work on e-Lending.

With concerns about both private and state-led models of internet governance, there is a useful opportunity to underline what libraries can offer. A policy toolkit on public access will support library associations in making the case for support to deliver this.

There was a discussion on Wikipedia, and it was noted that libraries can play an important role by being critical and help to improve content.

Resolution: The Governing Board noted the progress of Strategic Direction 2.

2.4.3 Strategic Direction 3 Cultural Heritage

The agreements between the sixteen Preservation and Conservation (PAC) Centres and IFLA have expired. Based on the past three years of performance and the Final Reports the PAC Centres have been reviewed. 14 of the PAC Centres have been offered to renew the Agreements, two of the PAC Centres have been asked to submit additional information.

Under key initiative 3.1, IFLA has in cooperation and coordination with the PAC Centres in the IFLA Network started a process of the creation of a PAC Promotion Document to meet emerging need and specific cultural, language and regional requirements.

Under KI 3.2, a working group has analysed the results of the survey of guidelines/ standards/ best practices used for preservation and conservation. A number of gaps and areas where further work is required have been provisionally identified. These have informed a report to the Professional Committee with recommendations for further action.

Work on digital unification is led by the Digital Unification Working Group, which has set out its own workplan and created a survey to provide examples on digital unification projects. The IFLA Risk Register was developed under KI 3.3 in 2015, and has not been active since the end of 2016. The need for such a Register has been discussed in meetings throughout 2018 by the Cultural Heritage Advisory Committee. The Committee has agreed to develop a forward plan regarding the Register, to understand what are the issues and how can the Register provide value.

At WLIC 2018, the Preservation and Conservation Section and the PAC Centres hosted joint meetings in order to work more closely together on delivering the Global Vision in their field.

Resolution: The Governing Board:

- Noted the progress of Strategic Direction 3
- Noted the ongoing effort to ensure adequate engagement from the Venezuela and China PAC Centres where further dialogue is necessary.
- Noted that Isabelle Nyffenegger will replace Guy Berthiaume as chair of the Digital Unification Working Group (both will remain on the Working Group).
- Noted that it may be necessary to extend the mandate of the Working Group by a year in order to allow for the organisation of a conference on Digital Unification, as set out in the Group's Terms of Reference

2.4.4 Strategic Direction 4 Capacity Building

2.4.4.1 Appendices to ILP Report

IFLA continues to advocate internationally for libraries as partners for development, drawing on the Development and Access to Information report. IFLA is increasingly exploring engagement possibilities at the regional level, both in order to prepare for the High Level Political Forum, and to support national-level work.

The projects launched under IAP and BSLA are almost complete, with only final details to resolve. A large volume of useful materials have been created, and will be gathered for use. There are relevant lessons to be learnt for IFLA's future work on capacity building.

The second cohort of the International Leaders Programme has come to an end, with the final project – Stories that Matter – concluded at the end of November. This too offers valuable lessons for IFLA's future work on leadership development.

IFLA will follow up with the beneficiaries of these projects to ensure continued contact and impact from the work launched.

Resolution: The Governing Board:

- Noted the progress of Strategic Direction 4 since August 2018, including the evaluation report of the International Advocacy Programme, the final report of the current round of BSLA programmes, and the final report of the International Leaders Programme 2nd Cohort.

- Noted the decision to prolong contracts with IFLA’s Regional Offices and Language Centres for a further year, in order to ensure that new agreements reflect the upcoming IFLA Strategic Plan.

2.4.5 Data Privacy Update

With the implementation of the General Data Protection Regulation (GDPR), IFLA has to ensure that personal data is kept securely and that any sharing of data occurs only when permissions to do so have been agreed to by the persons involved.

HQ staff are continuing to ensure that all members have provided data permissions that are logged in the membership system. There are currently 57 organisational members outstanding, a decrease from around 200 earlier in the year.

Privacy issues are being incorporated into the development of the IFLA newsletter, particularly with regard to the subscription and distribution platform.

A meeting with IFLA’s legal advisor will be organized in early 2019 to evaluate IFLA’s actions in fulfilling GDPR requirements.

Resolution: The Governing Board noted the Data Privacy Update.

2.4.6 IFLA and SIGL Activities

2.4.6.1 SIGL overview

There has been a meeting with representatives of the Bill and Melinda Gates Foundation and the IFLA Parliamentarian in Seattle discussing a change of the SIGL Statutes, to make them more transparent, clearer, and shorter. Currently the lawyers are checking if the new version is in compliance with the Dutch law. There is also a proposal for a smaller Board of three instead of five members, which would include the past IFLA President, a representative of the BMGF and a representative of the library Field. It is expected that there will be a representative of the BMGF on the SIGL Board until August 2021.

The word “Public “ will be removed before “ Libraries”, and it will be made more clear that the funding is used exclusively for IFLA activities.

The project funding has been transferred into a general operating grant. The audit from the BMGF was very positive.

Resolution: The Governing Board noted the SIGL overview.

2.4.6.2 Global Vision Project

IFLA is successfully continuing to develop the Global Vision initiative engaging thousands of librarians and library friends from all over the world in the discussion about the future of a united library field. The Ideas Store website, launched during the IFLA Congress in Kuala Lumpur allowed us to receive feedback from 154 UN Member States. It was another significant milestone, following the kick-off and regional meetings, on our path to make the Global Vision opportunities a reality.

Resolution: The Governing Board noted the ideas from the Global Vision discussion in 2018 as consultation for the GB decision-making and the new IFLA strategy 2019-2024.

2.4.6.3 Library Map of the World

The second round of data collection has finished; the facilitated data collection period was closed at the end of October. In one year (from August 2017 to August 2018), the number of countries with data on the LMW increased from 69 to 104; overall the readiness to report

country level data is slowly increasing. To increase the number of SDG stories and to support 2019 SDG advocacy, the LMW team is reaching out to potential contributors of impactful stories and providing guidance to existing contributors in improving submitted stories. 70 stories are currently in different stages of curation. About 30 countries submitted the content for their Country Pages, which is being curated by the LMW team in close cooperation with the contributing institutions. A separate LMW playlist was created on the IFLA channel of YouTube to provide access to capacity building materials about all three directions of the LMW (data, stories, country pages), but especially in storytelling. The LMW website has been transferred from developer's to IFLA infrastructure, where it is hosted now since the middle of November.

Resolution: The Governing Board noted the Library Map of the World activity.

2.4.6.4 DA2I report

IFLA has continued to promote the Development and Access to Information Report and its findings, both through advocacy materials and presence at regional and global meetings on Sustainable Development.

IFLA has met with TASCHA in order to establish plans for the 2019 edition of the DA2I report, which we plan to launch at the time of the President's Meeting 2019.

Resolution: The Governing Board noted the update on the DA2I work.

2.4.6.5 New IFLA Website

In August, as part of the IFLA Congress in Kuala Lumpur, a meeting with participation of IFLA Professional Units' representatives took place. The main subject was discussion about guidelines, procedures and support materials prepared by the IFLA HQ Comms Team to aid in assessing existing content and providing quality content in the future. The participants were also provided with updates on developments of the website project.

In September the analysis and revision of content created by IFLA Sections/SIGs based on a set of guidelines prepared by IFLA HQ were completed. Nearly all sections provided feedback meeting the deadline and approx. 50% of their content was marked by them as already irrelevant/outdated, which will help improve the quality of the current content and simplify the content migration process. A similar evaluation is currently being carried out by IFLA HQ.

A list of user stories – customer journeys describing the flow of target audiences on the website to achieve their goals based on the research paper is currently being updated and refined in order to prepare a product backlog for Bitfactory developers.

Designing IFLA Member-only services is being continued and a list of ideas/examples of such products and services was developed by the IFLA HQ Team.

Additional conceptual work was carried out with regard to the newsletter as well as content archiving (including a possibility of collaboration with Internet Archive digital library) and taxonomy.

IFLA has been consulting with Bitfactory on alignment with the accessibility standards in Web Content Accessibility Guidelines (WCAG), in accordance with the relevant Governing Board statement issued in Kuala Lumpur. The Libraries Serving Persons with Print Disabilities Section have nominated the Chair and a Standing Committee member who uses assistive technology as willing to be involved with further consultations as the website progresses.

The main activities planned for the coming months are: working on new agreement framework with Bitfactory for the development stage of the website project, continuation of the development of concepts of Member-only services, revision of the content created by the IFLA HQ (based on the same criteria as those formulated for the Sections and initial input on the upcoming new IFLA Strategic Plan), revision of the current taxonomy/tags system and preparation of the new one, further analysis of implementation of multilingualism on the new website as well as of archiving the content and alignment with WCAG standards, and update/revision of the content map.

Resolution: The Governing Board noted the update on the New IFLA Website.

2.4.6.6 Staff and Office

The Manager, Conferences and Business Relations has been on long term sick leave. An agreement has been made that her contract with IFLA will end at the end of January 2019. Currently a profile is being developed for a new position for the organising of the WLIC. A new Membership Officer has started in November, and has already started collecting outstanding membership fees.

A new Accounting Assistant has recently started to support the Business manager. Vesna Vuksan has started in the position of Strategic Projects Manager. A new Communication Officer with experience in video production will start in January 2019. Many applications have been received for the position of Support Officer for the Professional Units and are currently being processed. Despina Gerasimidou will return to Greece but will still be working for IFLA on a contract basis.

Positions expected in the near future are a support position for the Regional Offices, and a position for the development of training programmes and materials.

Resolution: The Governing Board noted the update on Staff and Office.

2.4.7 IFLA Strategy Development Workshop Wrap-up

The Governing Board members discussed the two day workshop at the start of the week. All agreed the workshop was very well organised and facilitated by Luma Consulting, and was very engaging.

Luma did excellent work, guiding the process very well, and challenging everyone to get involved in the group activities. It was especially noted that the facilitators were very skilful in the way feedback was immediately summarised and all input was brought together. Interviews with GB members in advance were also done in a very professional way and enabled all to communicate their ideas.

The Board members were very enthusiastic and worked very well together, and concluded that the workshop was very productive, successful, exiting, strategic, and a great teamwork opportunity for the IFLA Governing Board.

A message, including a picture of the GB has already gone out on the IFLA website and social media.

Some papers have already been received from Luma. IFLA HQ staff will start work on the papers in the second week of January.

IFLA is working with Luma on the creation of a survey, which will be finalised and go out to the Professional Units. Survey results will be received until March, and will be worked on by IFLA HQ, and send to the GB work group. Feedback will be implemented by IFLA HQ and Luma, and be ready for the GB meeting in April for decision making.

Work will then start with the PC on preparation for the Professional Unit workshop that will take place in June 2019 in the Hague. Expected dates are 12,13,14 June 2019. The aim of the workshop is to make the Professional Units ready to create an action plan, which supports the IFLA Strategy. Representatives of the Professional Units should communicate this with their Standing Committees, and all should be ready for the launch in August in Athens.

Resolution: The Governing Board noted the IFLA Strategy Development Workshop Wrap-up.

3. Professional matters

3.1 Congresses

3.1.1 WLIC 2018 Kuala Lumpur final report

WLIC 2018 Final Statistical Report

WLIC 2018 Evaluation study of the Congress in KL

WLIC 2018 Evaluation – Answers to Open Questions

The IFLA WLIC 2018 is considered to be a great success overall with excellent delegate numbers, a very good venue, wonderful volunteers and a hard-working National Committee. In comparison with earlier conferences, the overall positive judgement is the highest ever measured.

Helen Mandl is still working with KIT and the Malaysian National Committee to finalise the last payments. Due to the political changes within the government of Malaysia this has been a difficult, time consuming process. The intense promotion and marketing efforts in the last month before the conference by the National Committee, IFLA and KIT ensured a high number of registrations and a positive financial result. The final financial report will be provided to the April 2019 Board meeting.

Resolution: The Governing Board noted the WLIC 2018 Kuala Lumpur final report.

3.1.2 WLIC 2019 Athens progress report

The preparations for the IFLA WLIC 2019 congress in Athens are ongoing with the National Committee and the PCO. The main focus of work with the National Committee has been identifying and contacting potential sponsors in Athens and Greece. A sponsorship committee has been formed and is meeting weekly online with IFLA staff and KIT to update on progress. The Secretary General underlined that the financial situation is still challenging with no Greek governmental support. A high number of participants will be essential to ensure a good financial outcome. All GB members were asked to promote the WLIC in their own countries.

It was noted that some participants could experience difficulty obtaining a visa for Greece. It was reported that the NC has a subcommittee that will specifically deal with visa support. The volunteer programme was also discussed. It was noted that the CAC should look at the way it is currently organised and see if the volunteers programme could be part of the discussion around the WLIC review in future.

Several Grants will be available for participation of new professionals at WLIC 2019.

Resolution: The Governing Board noted the WLIC 2019 Athens progress report.

3.1.3 WLIC 2020 Update and Logo

3.1.3.1 WLIC 2020 Logos

As agreed the National Committee has provided three new options for the IFLA WLIC logo for 2020, with an explanation for each option. The CAC discussed the new options and supported the NC's preference for the third logo, the Kauae moko (chin tattoo) and recommended this logo to the Governing Board. The Governing Board agreed to select the Kauae moko as the logo for WLIC 2020.

Resolution: The Governing Board noted the progress on WLIC 2020.

Resolution: The Governing Board selected the Kauae moko as the logo for WLIC 2020.

3.1.3.2 WLIC 2020 Fee Proposal

The Governing Board discussed a recommendation that the WLIC 2020 registration fees are raised by the average Dutch inflation rate of 1.4% as used for the increase for membership fees in 2019.

After six years of no annual increase, it is proposed to increase the rate of exhibition space by 1.4% as part of the WLIC 2020 sponsorship prospectus.

These recommendations for the increase of WLIC 2020 rates were also discussed and supported by the Finance Committee and the CAC the previous day.

Resolution: The Governing Board approved the increase by 1.4% of the registration fees for IFLA WLIC 2020.

Resolution: The Governing Board approved the increase by 1.4% of the exhibition rates per sqm for IFLA WLIC 2020.

3.1.4 WLIC 2021 Site Selection – Stage 2

A closed session of the Governing Board followed.

3.1.5 Call for Professional Conference Organiser

KIT Group is the current Professional Conference Organiser for the IFLA World Library and Information Congress. Their contract covers IFLA WLIC until 2021. The Governing Board agreed that a call for tender and a request for proposals for a Professional Conference Organiser would go out in January 2019, in order to have an organisation in place to assist with IFLA WLIC for 2022 (Africa), 2023 (Worldwide) and 2024 (North America). The request for proposals will allow IFLA to assess current services and prices against others in the market place.

Resolution: The Governing Board noted the Request for Proposal which will be issued in January 2019.

3.1.6 Other business from CAC

The CAC discussed the “ Report on Accessibility at WLIC 2018” with a “Checklist for Successful IFLA WLIC Conference” that was prepared by the LSN Section.

It was decided that the Accessibility checklist should be shared with the next Call for Conference.

The CAC had a discussion about Satellite Meetings, questioning if the meetings attract participants to the WLIC, or take participants away. Further discussion on this topic is important, and a workgroup within the CAC should review the way Satellite meetings are

currently organised. The earliest any changes could be implemented would be for WLIC 2021.

3.2 Professional programme matters

3.2.1 Professional programme report

The Professional Committee met on 12 December. They considered the Units' Annual reports and Action Plans, requests for WLIC sessions and satellite meetings, and discussed items relating to the Congress programme and project funding, communications, the publishing programme and procedural matters.

The Professional Committee discussed various aspects of the WLIC programme, and will offer CPDWL an additional slot to continue with its coaching programme. The Public Libraries Section will also be offered an additional slot to allow them to showcase new public libraries and innovative services via the Public Library of the Year Award presentations. The PC received 22 Satellite meeting proposals for 2019 and revised them. The majority was approved in principal. Several have been asked to reconsider their proposed dates because they are too far in advance of the conference.

The PC decided that two proposals for Satellite meetings to be held in Alexandria should be further discussed in the GB meeting. Even though the location is within the 3 hours flight distance there are concerns regarding flight availability and ease of travel connections. This was further discussed by the GB members. Concerns were also expressed regarding the extra visas that might be needed. The Governing Board decided that further information on the availability of flights was needed to make a final decision. It was decided by vote, with 11 votes in favour, and five abstentions, that the satellite meetings will be approved by the GB on the condition that a daily direct flight with enough capacity will be available from Alexandria to Athens in August. Further information should be provided by the second week of January so a final decision can be made.

The project funding was discussed, and it was agreed that a revised, clear policy has to be drafted to clarify what expenses are covered by PC funding.

The Professional Committee has acted to put on hold a number of structural issues until after the process of the review of governance. The Professional Committee reviewed the majority of SIGs in 2018 but five remain. These will be reviewed in 2019 however the planned review of Sections will be put on hold. Following a successful exploratory meeting at WLIC 2017 and WLIC 2018 and the submission of a detailed Action Plan and the requisite support, the Professional Committee recommended the formation of a new SIG on Library Publishing. It is sponsored by the Acquisition and Collection Development Section.

A change of name was requested for one section and as it has no implications for other units, the Professional Committee recommended the change of name from Genealogy and Local History Section to Local History and Genealogy Section.

The Governing Board noted "PC 18-12-2.1.11 Reviewing the IFLA Professional Structure", a discussion paper to contribute to IFLA Strategic Planning as an input to IFLA's strategy and future governance discussions as a very valuable paper, that should be further discussed in August 2019. The PC Chair thanked the Secretary General for coming to the PC meeting the previous day and share with the PC the plan on how to involve Units in building the new IFLA Strategy, and how to communicate the strategy after the approval by the Board expected in April 2019.

Resolution: The Governing Board approved the proposals for satellite meetings to be held in Alexandria on the condition that a daily direct flight with enough capacity will be available from Alexandria to Athens in August.

Resolution: The Governing Board approved the formation of the Library Publishing Special Interest Group.

Resolution: The Governing Board approved the change of name from Genealogy and Local History Section to Local History and Genealogy Section.

Resolution: The Governing Board noted PC 18-12-2.1.11 Reviewing the IFLA Professional Structure – a discussion paper to contribute to IFLA Strategic Planning as an input to IFLA’s strategy and future governance discussions.

3.2.2 Response to Professional Resolutions

A professional resolution was submitted during WLIC 2018 requesting that all IFLA produced data be shared with the public if there are no reasons prohibiting it. IFLA’s current Statement on Open Access does not make explicit reference to any particular approach to data. IFLA is also bound by the GDPR legislation and must ensure it takes appropriate steps to protect personal data and data that could be used to identify a subject. IFLA does not generally produce large amounts of data that is suitable for sharing however interest has increased due to the Library Map of the World and the Global Vision. Issues around IFLA’s ability to curate, add metadata and distribute data were also raised. IFLA staff have been asked to develop an open data strategy and principles that can be applied to IFLA managed /collected data, taking account of the issues raised.

The Professional Committee will respond to the resolution noting IFLA’s support and commitment to Open Access and noting the request to develop a strategy and principles to specifically address IFLA data.

Resolution: The Governing Board noted the Response to Professional Resolutions.

3.2.3 Professional committee report on items not elsewhere on the agenda

There were no further items.

Sueli Mara Soares Pinto Ferreira left the meeting after item 3.2.3

3.3 Advisory Committee Reports

3.3.1

The CLM Advisory Committee held two business meetings during WLIC, making progress on projects and planning for next WLIC. The Committee is planning to have a mid-term meeting with FAIFE early in 2019. The CLM network continues to grow in number of participants. Statements on Public Lending Right and Open Access are in progress.

Resolution: The Governing Board noted progress of the activities of the CLM Committee.

Resolution: The Governing Board approved renewal of Jim Neal as an expert advisor to the Committee.

3.3.1.1 CLM Report on Open Access and IFLA

During the General Assembly in Kuala Lumpur in August 2018, Ellen Tise spoke about the developments in open access and open science. In the second Governing Board meeting on 30 August, the Governing Board agreed that the issue was very important, and asked Victoria Owen to report back to CLM and others and request them to write a detailed paper clearly outlining the issues of concern and proposed suggestions on the different topics.

The GB received a paper, stating Open Scholarship/Open Science, Open Access, and the cost of subscribed library collections are among the most urgent issues affecting libraries.

Libraries need a stronger, more coordinated voice so that their missions and interests are not overlooked. This discussion paper outlines IFLA's engagement with these issues and calls on the Governing Board to bear in mind the need to focus on this subject as they develop a new IFLA strategy and framework. While there are numerous, complex issues around each of these topics, this paper underlines that IFLA should focus on those questions and actions where it can make a real difference to its members globally. The paper made several recommendations that were discussed by the Governing Board.

Resolution: The Governing Board noted and discussed the report on Open Access and IFLA.

Resolution: The Governing Board takes up Open Access as part of the strategic framework currently under development and report on progress to the membership at the next WLIC in Athens.

Resolution: The Governing Board asks CLM to form a working group of experts to develop a more detailed plan outlining IFLA's engagement with issues surrounding Open Access (OA), drawing on expertise from across IFLA's sections and partner organisations, and identifying areas where IFLA's action can add value for the field.

Resolution: The Governing Board requests CLM to develop a revised statement on OA, including a position on Open Scholarship/Open Science.

Resolution: The Governing Board requests a paper with further information on how a complete transition to OA publishing, in accordance with the 2011 IFLA Statement on Open Access and relevant funder policies, could be done, and the financial implications and further consequences this transition would have for IFLA.

The Governing Board thanked Victoria Owen for her valuable contribution.

3.3.2 FAIFE

The FAIFE Committee is working on statements on censorship and archiving rights and personally identifiable information, a broader policy paper on library neutrality, and a set of guidelines on public internet access in libraries. It is also improving its communications and engagement with the library community in its areas of work.

Resolution: The Governing Board noted the progress of the activities of the FAIFE Committee.

Resolution: The Governing Board approved the renewal of the term of Theo Bothma as an Expert Advisor to the Committee.

3.3.3* LDAP

The Library Development Programme Advisory Committee held one meeting and organised two sessions at WLIC 2018. The business meeting heard an update on IFLA's programmes aimed at supporting the development of the library field – the International Advocacy Programme (IAP), the Building Strong Library Associations programme (BSLA), and the International Leaders Programme (ILP). All three were coming to the end of their current terms, offering an opportunity to reflect on experiences and potential future directions.

There was general recognition of the importance of adapting materials and approaches to local needs, as well as for following a cascade approach in order to maximise reach and impact. Observers noted the value of communication more about what IFLA is doing for members, and of getting people from more regions involved in sections.

Regarding BSLA, the Committee agreed on the need to reimagine the programme within the context of IFLA's upcoming Strategic Plan and ideas emerging from the Ideas Store.

Regarding ILP, there was enthusiasm to discuss further about the future of a programme once the new Strategic Plan is in place.

Resolution: The Governing Board noted the work of the Library Development Programme Advisory Committee.

3.3.4* Cultural Heritage Programme

The Cultural Heritage Programme Advisory Committee has held four meetings in 2018.

At its meetings in August, the Committee welcomed IFLA Global Vision opportunity 9, and the need to ensure meaningful input from the cultural heritage perspective into the Global Vision initiative. The Committee offered valuable suggestions on how to promote cultural heritage, and engaged to ensure that they submitted ideas to the IFLA Ideas Store. It also took part in joint meetings with the Preservation and Conservation Section, and the Preservation and Conservation Centres, enhancing coordination between the different groups working on cultural heritage issues. At its meeting in November, the Committee discussed plans for WLIC 2019 (again in order to promote coordination), and suggested a cultural heritage 'track' at upcoming WLIC meetings – a point that the Professional Committee is already considering. They also discussed means of reinvigorating the Risk Register, and enhancing engagement with the UNESCO Memory of the World Programme.

Resolution: The Governing Board noted the work of the Cultural Heritage Programme Advisory Committee.

3.3.5* Committee on Standards

It was noted that the UNIMARC Strategic Programme is in the process of becoming a review group under the committee on Standards. The GB will receive more information on this process in 2019.

Resolution: The Governing Board noted the work of the Committee on Standards

4. Financial Matters

4.1 2018 Third quarter financial report and forecast

The end of year forecast for the core business budget is for a surplus of € 88,330 against a budgeted surplus of € 4,592. The Treasurer congratulated the Secretary General and IFLA staff on this good result. The end of year forecast for the result including Key Initiatives and Earmarked funds is a surplus of € 93,932 (budgeted surplus € 608).

The forecasted membership income for 2018 is € 756,885 against a budgeted income of € 755,000. In the forecast, a provision has been made of € 40,000 for doubtful debtors. The forecasted income from Corporate Supporters for 2018 is € 22,500 against a budgeted income of € 30,000.

The forecasted income for Publishing sales and Voucher scheme are as expected. The miscellaneous income in 2017 mainly consists of a cashback that IFLA has received from the Tax Authorities for unclaimed VAT for the years 2013-2016 of € 36,320.

The forecasted Governance expenses for 2018 are € 40,721 against budgeted expenses of € 67,000. The forecasted Publications expenses for 2018 are € 34,270 against budgeted expenses of € 41,100.

Salary costs, Office expenses and miscellaneous expenses are below budget.

Following a discussion in the Finance Committee a recommendation was made to the Governing Board that IFLA will donate € 70,000 to Stichting IFLA Global Libraries (SIGL) to support the future exploration of the library environment.

The Holding and Conference B.V.s are audited at the end of the year and the results consolidated in the Holding. This includes the results from Conference I B.V. which has operated the WLIC 2018. IFLA's result of participation in these companies will be included in the annual financial statements following the completion of the audit for the Holding and subsidiary companies. The final result will be available for the April 2019 Board meeting, and therefore is not yet included in the forecast of 2018.

Resolution: The Governing Board accepted the report of the Treasurer on the 2018 third quarter financial result and year end forecast.

Resolution: The Governing Board endorsed a donation from IFLA of € 70,000 to Stichting IFLA Global Libraries (SIGL).

4.2 2019 Draft budget

The 2019 budget includes the resources required to support the governance and professional structure, Headquarters structure and staffing needs, Key Initiatives, and Earmarked projects. The Core Business budget includes IFLA's statutory activities and operating costs. The Key Initiatives have been included separately from the Core Business costs, as these are generally funded through external funds such as grants. Within this budget environment, the Salaries and Staffing costs component has been modelled on the anticipated staffing levels required for IFLA's core business, Key Initiatives and Legacy activities for a full year.

KI activities will be funded through external grant funding on a balanced budget basis. The draft Based on the above modelling the draft budget shows a surplus result of € 267 for core business. Budget including Earmarked projects shows the same surplus result of € 267.

This budget result does not include the 2019 result for the Holding B.V. consolidated companies which will be determined through the audit process in March 2020.

IFLA has been notified that the interest percentage on the savings account will be decreased commencing 2019 from 1% to 0.03%. This will lead to a decrease of interest income.

Furthermore, this effects the income for the Voucher Programme. The interest income for the Voucher Programme has always been an important component to run the programme at a balanced budget.

The Finance Committee approved an increase in the Voucher handling fee with a variable handling fee of 3% of the order / redemption value for the Voucher Programme commencing 2019.

Resolution: The Governing Board received the report of the Treasurer on the draft budget for 2019.

Resolution: The Governing Board endorsed the draft budget for 2019.

The Governing Board thanked Barbara Lison for her great work and dedication as IFLA Treasurer.

4.2.1 2018 Forecast and 2019 budget

This item was discussed in item 4.1 and 4.2.

4.3 Report on items not elsewhere on the agenda

There were no further items.

5. Governance

5.1* Membership – admission of members

Appendix A New members July – November 2018

Appendix B – Non paid – exclusion

Appendix C – Overview of cancellations

According to the Statutes, the IFLA Governing Board has to formally admit new IFLA members.

Members who have not paid their fees in full by 30 June may be suspended by the Secretary General and no longer receive any of the IFLA services and lose the right to nominate and vote. Members who have not paid their fees by 31 December may be excluded by resolution of the Governing Board.

Resolution: The Governing Board resolved to admit the new members for the period 1 July – 15 November 2018

Resolution: The Governing Board resolved to exclude those members who have not paid their fees by 31 December.

5.2 IFLA representation on external committees

The Governing Board was informed of the current status of IFLA representation on external committees.

There are currently two instances where appointments to external committees will finish their terms in December 2018. These are:

- CEN TC 346 European Committee for Standardization's Technical Committee – representative will finish first 2-year term;
- International ISBN Agency Board – representative will complete two x 2-year terms; On a different issue, ISO – representative has been in place since 2010.

These groups have interests aligned with the Committee on Standards and they have submitted the following proposal on nominations for standards-making bodies, which was discussed and endorsed by Governing Board :

Proposal to Regularize the Appointment Process:

1. Each liaison appointment should be tracked with the following information:
 - Name of External Group
 - Term of Appointment

- Privileges and Responsibilities in the External Group
- Current Appointee
- Past Appointees
- Group within IFLA Charged to Nominate Appointee to Governing Board
- Appointee Responsibilities within IFLA
- Ex Officio Membership(s)
- Reporting

2. The Governing Board should seek to establish an annual timeline for making liaison appointments though it is noted that flexibility is needed to accommodate the appointment processes of the external groups.

Standards Liaisons: With regard to the liaisons to external standards-making groups, the IFLA Committee on Standards recommends that the liaisons be appointed ex officio to the Committee on Standards and that the Committee on Standards be charged as the nominating body for these positions with the understanding and expectation that they will consult with relevant IFLA groups for each position.

Given that IFLA is not able to fund attendance to these meetings, it has made sense in the past to involve people living closer to where meetings are generally held or where support from their institution is guaranteed. It may also be useful to standardize the terms of appointment and the number of nominations requested for each position (e.g. three with CVs).

Resolution: The Governing Board endorsed the Proposal to Regularize the Appointment Process from the Committee on Standards.

Resolution: The Governing Board agreed the following:

- That Kristian Jensen (British Library) should replace Caroline Brazier (British Library) on the Digital Unification Working Group.
- That the place vacated by Ingrid Parent on the IFLA-IPA Steering Committee should be filled on a rotating basis by experts in the area under discussion at any given meeting.

Resolution: The Governing Board noted the following:

- The Replacement of Guy Berthiaume by Isabelle Nyffenegger as Chair of the Digital Unification Working Group. Guy Berthiaume will continue as a member of the Working Group.
- The current status of IFLA representation on other external committees.

5.3 IFLA Risk Management Update

The Finance Committee and the Executive Committee discussed the Risk Management Policy and the Risk Identification overview. It was agreed that the most important categories from the Risk Identification overview should be identified, with a focus on risks that can be influenced. It was decided a task force consisting of Patrick Losinski, Vicki McDonald and Christine Mackenzie will work with the Secretary General on a recommendation to create a more workable overview for the next meeting. The treasurer will report on the progress at the next GB meeting.

Resolution: The Governing Board noted the IFLA Risk Management Update.

Any other business

The Governing Board was reminded that a call for Honours and Awards has gone out. Nominations will close in February 2019.

There was also a reminder that all Calls for Nominations have gone out.

The dates for the next Governing Board meetings were discussed. A final decision regarding the next meeting dates will be made at the end of February/beginning of March when it will be clear how much time will be needed for the workshop.

It is expected that the workshop will take one day and the meeting can take place from 9-12 April, but GB members were requested to reserve the week from 8 - 12 April in their agenda. The PC Chair and the Division Chairs will need some additional time in this week to work on the planning of the meeting in June for the Professional Units.

There was a discussion regarding the WLIC programme, and the possibility to add programme items such as “library business” to the programme, focusing on issues such as advocacy and politics, and professional development. A paper is being prepared by Christine McKenzie, which can form a basis for further discussion, and this will be part of the strategy discussion.

The President thanked the Governing Board members, the Secretary General and IFLA staff for all their work and commitment.

The Governing Board thanked the president for all her dedicated work for IFLA.

6. Next Governing Board meeting dates:

Proposed 2019 dates:

Den Haag, Netherlands

8 - 12 April: Governing Board meeting

Athens, Greece

22 August: 12.00 – 14.00 CAC meeting; 14.00 – 16.00 Finance Committee; 16.00 – 18.00 EC meeting

23 August: 08.30 – 11.00 PC; 11.30 – 17.00 Governing Board

30 August: 08:30 – 10:00 PC; 11:00 – 17.00 Governing Board

The Hague, Netherlands

9 - 11 December 2019 – Governing Board meeting