Acquisition & Collection Development Section
ANNUAL REPORT
2018-2019

Introduction

This Annual Report template corresponds with the Action Plan you prepared for the period 2018-2019. This report is an important way to inform the Professional Committee, your Section's Standing Committee, members of your Section and the profession around the world about achievements over the past year.

The Annual Reports of all IFLA Sections provide important input to the fulfilment of IFLA's Professional Programme, Strategic Plan and Key Initiatives, and also contribute to IFLA's Annual Report.

Please return this form to your Division Chair and the Professional Support Officer (professionalsupport@ifla.org) by **31 October 2019**.

A summary should be provided to the membership of your Professional Unit and published on your webpage.

More information on Annual Reports can be found in the Officers corner: https://www.ifla.org/officers-corner/annual-reports

PART 1: Projects/Activities

Objective 1	
As identified in your Action Plan. Strategic Direction 2, Information Knowledge: Build-up a recognized expertise in the ACD field.	

Projects/Activities	Progress
List the Projects you've worked on, as identified in your Action Plan.	*Give brief details, including status (not started, in progress, near completion, completed)*
a. 2019 open programme—Athens	Organized by ACD, jointly with Digital Humanities, The theme: "***Digital Scholarship and Collection Development: Crossroads and Intersections.***" The presentations/speakers "*Open Greek and Latin: Digital Humanities in an Open Collaboration with Pedagogy;*" (presenters—Dr. Thomas Köntges, Germany; Rhea Lesage, U.S.A.; Lucie Wall Stylianopoulos, U.S.A.) "*Style Revolution: A New Approach to Digital Scholarship and Collection-Building at the Columbia University Libraries;*" (presenters—Meredith Levin, U.S.A.; Alex Gil, U.S.A.) "*Co-building Open Science: Portrait of the University Library as Publisher;*" (presenters—Emilie Barthet, France; Jean-Luc de Ochandano, France "*From Collection Resources to Intelligent Data: Construction of Intelligent Digital Humanities Platform for Local History Documents of Shanghai Jiao Tong University;*" (presenter—Qian Yin, China) "*Institutional partnerships and open standards: Unlocking your archive to digital scholarship;*" (presenter—Kevin Cunningham, U.K.) "*Collecting Projects: Bridging the Project/Service Divide;*" (presenters—Leslie Barnes, Canada; Rachel Di Cresce, Canada)

b. 2019 satellite meeting in Cairo, Egypt	After making contact with the American University in Cairo and securing it as the local sponsor and venue site, the proposed satellite meeting was cancelled in spring 2019. The difficult decision to cancel was made after ACD officers determined that there were insufficient support and submissions of credible papers to sustain proceeding with the satellite session.

Risks

Identify any problems or concerns (e.g. missed deadlines, lack of resource) and how you would propose to address them.

Output	Impact
Please state what the output of your project/activity was (e.g. Report, Standard, Workshop etc) and provide a URL to it.	*Describe what difference the project or activity has made to the Unit, IFLA members, the wider profession or society at large.*
a. The open programme in Athens was a success with an estimated 120- 150 attendees. There was an engaged Q&A period at the end of the programme.	The impact of the open programme is that it will serve as the underpinning of the two action areas that ACD will pursue. The two action plans for 2019-2021 are 1) Collection Assessment and 2) Open Access.
b. Unfortunately, with the cancellation of the sateliite meeting there was no direct output direct.	To mitigate the loss of direct impact from the satellite meeting, the three or four speakers with strong paper proposals were made aware of "lightening talks" opportunities for the Athens WLIC.

Communications

Describe how the output and outcomes of the project/activity have been communicated to the Unit, IFLA members and the wider profession.
The output of the open programme was shared during the Athens WLIC and via the papers from the programme that are posted on the IFLA website.

Objective 2
As identified in your Action Plan.
Increase the international reach of the ACD Section work.

Projects/Activities	Progress
List the Projects you've worked on, as identified in your Action Plan.	*Give brief details, including status (not started, in progress, near completion, completed)*
a. Update and develop communication tools	The outgoing and incoming information officers, Lynn Wiley and Lilly Ho, respectively, achieved solid progress in looking at the ACD website, updating old information and adding new information in a more accessible and trackable format. Lilly Ho explored the potential of using social media, e.g., Instagram, reaching out to IFLA for input and guidance. The officers ultimately determined not to adopt social media during this period, but to be open to changes in the future.
b. Update Gift Guide	*Gifts for the Collections: Guidelines for Libraries, 2019 Extended Edition* was updated and published.
c. Update scope of activity of the Section	The scope of activity statement was revised.

Risks
Identify any problems or concerns (e.g. missed deadlines, lack of resource) and how you would propose to address them.

Output	Impact
Please state what the output of your project/activity was (e.g. Report, Standard, Workshop etc) and provide a URL to it.	*Describe what difference the project or activity has made to the Unit, IFLA members, the wider profession or society at large.*
a. The outcome from the communications activities was a clearer method of sharing information with the ACD membership via a less cluttered and more accessible website.	The impact will be tighter communication with the ACD membership. The work will further facilitate easier transition as IFLA upgrades it website and calls on sections to be in alignment.
b. The outcome was a revised set of guidelines that have been posted and shared for the benefit of the international library community.	c. The impact is updated information for libraries in handling gift acquisitions. The previous set of guidelines was a decade old and somewhat out of date.

c. The outcome is a revised scope statement that better reflects the Section scope of work.	d. The impact is the statement added to the ACD website that gives those interested in the Section's activities a clearer indication of what the Section does.

Communications
Describe how the output and outcomes of the project/activity have been communicated to the Unit, IFLA members and the wider profession. The Guidelines were mounted on the ACD website for worldwide access.

Objective 3
As identified in your Action Plan. Foster cooperation across professional units.

Projects/Activities	Progress
List the Projects you've worked on, as identified in your Action Plan.	*Give brief details, including status (not started, in progress, near completion, completed)*
a. Maintain expertise in library publishing	ACD became the sponsoring section for the Library Publishing SIG.
b. Develop cooperation with LGBTQ group	Based on input from ACD, IFLA Professional Committee approved extension the LGBTQ SIG and its sponsorship by ACD.

Risks
Identify any problems or concerns (e.g. missed deadlines, lack of resource) and how you would propose to address them.

Output	Impact
Please state what the output of your project/activity was (e.g. Report, Standard, Workshop etc) and provide a URL to it.	*Describe what difference the project or activity has made to the Unit, IFLA members, the wider profession or society at large.*
a. Through its sponsorship of the Library Publishing SIG, ACD is playing a role disseminating information related to library publishing.	The Library Publishing SIG will contribute in a meaningful way to sharing information to the profession related to library publishing. The SIG is developing an action plan for 2019 – 2020.
b. The LBGTQ SIG is extended to allow it to develop further before a final decision about its sustainability is made.	The LBGTQ SIG will be able to make valuable contributions to libraries in their support of LBGTQ matters. The SIG is developing an action plan for 2019 – 2020.

Communications
Describe how the output and outcomes of the project/activity have been communicated to the Unit, IFLA members and the wider profession. Relevant information about each area above is shared via ACD's and the SIG's websites and other forms of communication used by the groups.

Objective 4
As identified in your Action Plan.

Projects/Activities	Progress
List the Projects you've worked on, as identified in your Action Plan.	*Give brief details, including status (not started, in progress, near completion, completed)*

Risks	
Identify any problems or concerns (e.g. missed deadlines, lack of resource) and how you would propose to address them.	

Output	Impact
Please state what the output of your project/activity was (e.g. Report, Standard, Workshop etc) and provide a URL to it.	*Describe what difference the project or activity has made to the Unit, IFLA members, the wider profession or society at large.*

Communications
Describe how the output and outcomes of the project/activity have been communicated to the Unit, IFLA members and the wider profession.

Objective 5
As identified in your Action Plan.

Projects/Activities	Progress
List the Projects you've worked on, as identified in your Action Plan.	*Give brief details, including status (not started, in progress, near completion, completed)*

Risks	
Identify any problems or concerns (e.g. missed deadlines, lack of resource) and how you would propose to address them.	

Output	**Impact**
Please state what the output of your project/activity was (e.g. Report, Standard, Workshop etc) and provide a URL to it.	*Describe what difference the project or activity has made to the Unit, IFLA members, the wider profession or society at large.*

Communications	
Describe how the output and outcomes of the project/activity have been communicated to the Unit, IFLA members and the wider profession.	

Standing Committee membership

Please provide further information about members of the Standing Committee and their contribution to the work of the Professional Unit.

Standing Committee members' names	**Role on the Standing Committee (if any) and contribution made to the work of the Professional Unit over the year** (*Chair, Information Coordinator, Project Leader*)	**Comments on position** *(resigned, co-opted to fill a casual vacancy, etc.)*
1. **Uziel, Lidia**	Chair	

2. **Bystrom, KarinT**	Member; co-chair of Open Access action plan	
3. **Han, Lee Yen**	Member	
4. **Ho, Lilly**	Information Coordinator	
5. **Isutsa, Moses**	Corresponding member	
6. **Kolgushkina, Elena**	Member	
7. **Koufogiannakis, Denise**	Member; co-chair of Collection Assessment action plan	
8. **Roh, Charlotte**	Member	
9. **Roll, Ann**	Member; co-chair of Collection Assessment action plan	
10. **Souza Martins, Marcio**	Member	
11. **Steponaitiene, Jolita**	Member	
12. **Teper, Thomas**	Member	
13. **Wein, Franziska**	Member; co-chair of Open Access action plan	
14. **Wiggins, Beacher**	Secretary	
15. **Zhang, Yin**	Corresponding member	
16. **Zhao, Yan**	Member	

Names of any other reporting persons	Role *For example, Corresponding Members*	Comments on position *(resigned, co-opted to fill a casual vacancy, etc.)*
1.		
2.		
3.		
4.		
Add as required		

Professional Unit meetings or conference calls

Please show how the Standing Committee has conducted its business over the year.

Date *When the meeting was held*	Location or type of meeting *Physical or virtual meeting (telephone, skype etc)*	Main outcomes *Briefly summarise the main outcomes of the meeting and how these were communicated to the membership of the Professional Unit*
1. **Standing Committee officers**	Zoom monthly meetings	Conducting section business; determining timelines for tasks; preparing responses to IFLA Headquarters; minutes of each meeting were prepared and shared with section members
2. **Email messages**	Irregular (as needed)	Information updates, queries, solicitation feedback and input from section members

Please retun this form to the Division Chair and Professional Support Officer (professionalsupport@ifla.org) no later than 31 October 2019.

Please also make a summary of this form available to the IFLA Members registered with the Professional Unit, removing any sensitive information such as risks, individuals' contributions, etc.
(Officers can obtain a list of their IFLA Members from membership@ifla.org).
When making the Annual Report public, please remove any information you think should not be shared. A web page templete has been shared with Information Coordinators which you might use for this purpose: https://codex.ifla.org/node/12489 [access with Codex log-in].